

GUIDELINES FOR THESIS FORMATTING

Thesis should comply with the following specifications/layout unless permission to do otherwise is obtained from the relevant authority/ body

- ☐ Title Page
- ☐ Praise (Suitable/where applicable)
- ☐ Verse (Suitable/where applicable)
- ☐ Certificate from Research Supervisor
- ☐ Dedication
- ☐ Contents
- ☐ Acknowledgements

☐ Abbreviations described or otherwise in the text

☐ List of Tables*

☐ List of Figures*

*(May comprise of one heading depending upon the Subject matter requirements)

☐ Summary

☐ Introduction (including literature review) or

☐ Introduction

☐ Review of Literature

(As separate chapters as per requisite of the subject)

☐ **Research Design / Material / Methods**

☐ **Results/Findings***

☐ **Discussion***

***(May comprise of one chapter or a number of chapters depending upon the Subject matter/ requirements)**

☐ **Conclusion(s), Recommendation(s) where applicable**

☐ **Reference of the Literature Cited/ Bibliography**

☐ **Appendices** (where applicable)**

****Published work**

Published work from the theses be included as appendix (Reprints/ proof / preprint)

☐ **Any other information specific to the respective discipline**

TITLE PAGE

- Title of the thesis “Self Explanatory”

- Name of the degree for which it is presented

- “THESIS SUBMITTED TO THE UNIVERSITY OF THE PUNJAB IN PARTIAL FULFILLMENT OF
REQUIREMENTS FOR THE DEGREE OF _____”

- Author's Complete Name

- “Under the Supervision of”

- Supervisor's Complete Name with Designation and Official Address

- University “Logo”

- The Department in which the author has worked or the Faculty to which the
work is being presented

- The Month, Year of submission

Title (Times New Roman 18)

THE SIS SUBMITTED IN PARTIAL FULFILLMENT OF
THE REQUIREMENT FOR THE DEGREE OF (TIMES NEW ROMAN 14)

By

Student Name (Times New Roman 14)

Roll number: (size 14)

Under the Supervision of

Name of the Supervisor (Times New Roman 14)

Assistant Professor

Department of Zoology

University of the Punjab



Name of Institute/Centre/College/Department (size 14)

University of the Punjab (size 16)

January, 2017 (size 14)

CERTIFICATE

This is to certify that the research work entitled: “_____” is original work of Mr._____ and has been carried out under supervision. I further certify that the contents and form of thesis has been found satisfactory and according to the prescribed format. I recommend to be processed for evaluation by the External Examiners for the award of _____ degree.

Dr. _____
Designation
Name of Department
University of the Punjab
Lahore, Pakistan

CONTENT PAGE

Table of Contents

Acknowledgements.....	i
List of abbreviations	iv
List of tables.....	vi
List of Figures.....	vii
Summary.....	x
Introduction.....	1
Review of literature.....	5
Materials and Methods.....	16

It's not all about how you “work hard” but it'
how to do “SMART WORK”

TYPE SCRIPT / PAGE FORMAT

SIZE & SPEC.OF PAPER



A4



80gm

LAYOUT OF SCRIPT



One side only



Lines at least one-and-a-half spaced



Footnotes*, quotations, references and photographic captions may be single spaced



*Footnotes be given on the same page where reference is quoted



Times New Roman / Arial /
Courier New / Universal

FONT SIZE



Title Page 18



Headings / subheadings
14-20



Text 10



Footnotes 8

MARGINS



At least $1\frac{1}{4}$ - $1\frac{1}{2}$ inches (3.17-3.81cm) on the left-hand side



$\frac{3}{4}$ - 1 inch (2 - 2.54cm) at the top and bottom of the page



About $\frac{1}{2}$ - 0.75 inches (1.27 - 1.90cm) at the outer edge.

PAGE



At top-centre or top right $\frac{1}{2}$ inch (1.27 cm) below the edge

BINDING SPECIFICATIONS

BINDING

- Front Cover
- Similar to that of Title page with “Few Changes”

Spine

- “Degree Name “(Ph.D. thesis) on top across the width of spine
- Name of the candidate in the middle along the length of spine
- The year of submission across the width at the bottom
- Lettering on spine should be in 18 pt. and may be in boldface

PhD	2013	SURNAME, I.

Up the spine

PhD	2013	SURNAME, I.

Down the spine

M.PHIL

- Dark green/
Black

P.H.D.

- Dark Maroon/
Dark Gray

EFFICACY
AND MODE
LYMPHODE

PH.D. THESIS

2011

SATISH KUMAR MALIK

"COMPARISON
ALGORITHMIC
ALGORITHMIC

SUBMIT

PH.D. THESIS

2014

2014

SANA KHAN

EFFECT OF PROCESSING METHOD ON NUTRITIONAL
CONTENT OF SEEDS OF SOME SPECIES OF
SAMBOSA

A THESIS

Submitted to the
FACULTY OF SCIENCE
PANJAB UNIVERSITY, CHANDIGARH
For the degree of

MASTER OF PHILOSOPHY
2014



SANA KHAN

DEPARTMENT OF BOTANY
PANJAB UNIVERSITY, CHANDIGARH

Work presented for the degree of “Ph.D.”
should normally be between
“40,000 - 120,000 words of text”